

Portuguese Heritage Publications
Executive Committee Meeting Minutes, 8/14/2012, 7 PM at POSSO

Meeting was called to order by president Henrique Dinis at 7:10 PM

Members present - Henrique Dinis, Isidro Espínola, Al Dutra, José Rodrigues, John Ellis, Tony Goulart, José Luís da Silva

1. **Minutes** of previous meeting were approved.

1. **Treasurer's Report – Isidro Espínola**

Isidro stated he feels he is in control of Quickbooks but is disappointed he can't always meet all the deadlines. Henrique stated that all are very appreciative of his work.

Isidro presented the treasury report for the first 6 months of the year, which included a grant from the Azorean Government, toward the publication of the *Power of the Spirit* book

The report was reviewed and approved.

1. **Evaluation Committee – Politicians book**

José Rodrigues reported that he reviewed the book and sent Al Graves some feedback. Al G. has improved the book but José R. still has some problems with some structural elements. Al G. is also looking at some of José R.'s suggestions regarding content.

José Luís da Silva stated that he sent the manuscript to all committee members. Included in his message was an outline by Henrique detailing the history of the project and the guidelines for the committee.

1. **Client database – John Ellis**

John reported that he reformatted the database. Henrique stated that it was great that we had our information all in one place. Henrique will temporarily take care of the database. He is going to look for someone to handle that in the future.

1. **Church Project – Tony Goulart**

a. **Current Status**

Tony feels the book is not ready as is. There are still many voids in the manuscript, while some things are excellent like the bios on the priests. He feels there is a lack of an editing pattern. We need an entry for Santa Clara and another for Mission San Jose, for example. After some discussion, it was decided that the following people will research and write a short chapter on the following:

José Rodrigues – the Nuns

Elizabeth and Joe Bettencourt – St. Clare

Henrique Dinis – Newark (St. Edward Church)

Al Dutra – St. Joseph/Mission San Jose

b. **Expected book availability** – end of October

c. **Size of 1st edition** – When Tony gets the information on prices, it will be discussed by e-mail. Right now we are thinking of 1,000 to 1,500 copies.

d. **Marketing update** – Henrique sent out information on book and received 30 reservations. Millicent will work on a book review. Miguel Ávila wanted very detailed demographic information on each church in order to do a marketing report but that is not feasible. We will take the book to every church featured and market it there.

1. **Tuna Fishing Industry Symposium/book – Tony Goulart**

Tony had a first meeting with the people in San Diego. The San Diego Maritime Museum President will participate on the project. There will be a general meeting in a couple of weeks in San Diego. The timeline for the Symposium is February 2013 and for the book all of 2013. Tony is going to contact the committee in San Diego soon to see where they are and then we will proceed.

Meeting was adjourned at 9:27 PM

(Minutes respectfully submitted by José Luís da Silva [PHPC Historian] in lieu of Secretary)